District Business and Advisory Services

Bulletin: 25-001

Date: July 1, 2024

To: Independent & Fiscally Accountable Districts
Charter School Administrators

From: Susan Ady, Director - District Business Services
Nghia Do, Advisor - District Business Services

Re: Fiscal Year 2024-25 Schedule for California State Teachers' Retirement System (CalSTRS) Files
Submission and Contribution Remittances

The purpose of this bulletin is to provide Independent School Districts, Fiscally Accountable School Districts, and Direct Funded Charter Schools with the CalSTRS contribution remittance and file submission schedule for the fiscal year 2024-25.

To avoid incurring CalSTRS penalties and interest due to late submissions, Independent School Districts, Fiscally Accountable School Districts, and Direct Funded Charter Schools are responsible for ensuring that their CalSTRS files and payments are error-free and submitted on time to the District Business and Advisory Services (DBAS) department.

Fiscal Year 2024-25 CalSTRS Contribution Remittance & File Submission Schedule					
Reporting Month	**Calendar Month**	**Direct-Funded Charter Schools**		**Independent and Fiscally Accountable School Districts**	
		Payment Due to DBAS No Later Than	**STRS File Due To DBAS**	**Payment Due to DBAS No Later Than**	**STRS File Due To DBAS**
1	July	7/31/2024	8/1/2024	7/31/2024	8/14/2024
2	August	8/30/2024	9/3/2024	8/30/2024	9/13/2024
3	September	9/30/2024	10/1/2024	9/30/2024	10/15/2024
4	October	10/31/2024	11/1/2024	10/31/2024	11/14/2024
5	November	11/27/2024	12/2/2024	11/27/2024	12/13/2024
6	December	12/27/2024	1/2/2025	12/27/2024	1/15/2025
7	January	1/31/2025	2/3/2025	1/31/2025	2/13/2025
8	February	2/28/2025	3/3/2025	2/28/2025	3/13/2025
9	March	3/28/2025	4/1/2025	3/28/2025	4/15/2025
10	April	4/30/2025	5/1/2025	4/30/2025	5/14/2025
11	May	5/30/2025	6/2/2025	5/30/2025	6/13/2025
12	June	6/30/2025	7/1/2025	6/30/2025	7/15/2025

Please distribute this memo within your District as deemed appropriate.

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